

## TEC ISSUE ORGANIZER

|            |              |             |                            |
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| TEC MEMBER | MEETING DATE | TEC GROUP # | DOLLAR VALUE OF THIS ISSUE |
|------------|--------------|-------------|----------------------------|

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| ONE OR TWO SENTENCES THAT GET TO THE HEART OF THE PROBLEM IN NO UNCERTAIN TERMS   | THE ISSUE IS:                     |
| AFFECT ON DOLLARS, PEOPLE, PRODUCTS, SERVICES, CUSTOMERS, VENDORS, FAMILY, TIMING, FUTURE, REMOTE OFFICES, ETC.   | IT IS SIGNIFICANT BECAUSE:        |
| WHAT I REALLY WANT TO HAPPEN  | MY IDEAL OUTCOME IS:              |
| SHORT BULLET POINTS THAT IDENTIFY:<br>-HOW/WHEN/WHERE/WHY/ IT STARTED.<br>-WHO THE PLAYERS ARE.<br>-THE FORCES AT WORK.<br>-TODAY'S STATUS.<br>-FUTURE IMPACT | RELEVANT BACKGROUND INFORMATION:  |
| ALL THE VARIOUS ACTION STEPS I COULD TAKE   | MY OPTIONS ARE:                   |
| THIS IS THE OPTION ABOVE I PLAN TO PURSUE AT THIS MOMENT  | DIRECTION I'M HEADED:             |
| -OPTIONS I'M MISSING?<br>-ON RIGHT TRACK?<br>-WHAT WOULD YOU DO DIFFERENTLY AND WHY?<br>-SHOULD I DO NOTHING?<br>-ETC.?                                       | HELP I WOULD LIKE FROM THE GROUP: |